



CAMP GEDDIE STAFF APPLICATION 2019

*Camp Geddie is owned and operated by The Synod of the Atlantic Provinces, The Presbyterian Church in Canada. **Camp Geddie's mission is to invite all to experience the joy of God's beauty and love in creation, and to nurture a relationship with Christ and Christ's people in a caring community through play and worship.***

Name: _____

Present Address: _____

Permanent Address (if different than above): _____

Phone: _____ Best time of day to reach you at this number: _____

Email Address (this will be primary means of communication): _____

Date of Birth: _____ Age (as of July 2019): _____

Home Congregation: _____ Minister: _____

School Attending: _____ Program: _____

Please specify your availability if you are not available for the entire camp season (see employment dates at the end of the application): _____

We provide staff t-shirts for all staff, please indicate your t-shirt size (sm-xxl): _____
and style preference (men's-round neck or women's-v-neck): _____

Please sign on the line below declaring that you have read the ministry descriptions as they appear on the website www.campgeddie.ca and you have read the notes on page 4 of this document and understand that you will be expected to sign a covenant if you are on staff at Camp Geddie.

Signature: _____

We will be conducting interviews on Feb. 22 and Feb. 23, 2019**. Please indicate your preference of date:

Feb. 22: _____ Feb. 23: _____

**Please contact Colleen McPherson as soon as possible if you require a Skype interview (contact information can be found at the end of the application).



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Experience

Work experience other than camp:

<u>Employer</u>	<u>Responsibilities</u>	<u>Dates of Employment</u>
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Camp experience:

<u>Camp</u>	<u>Position</u>	<u>Year</u>
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Other relevant experiences/positions (paid or volunteer):

<u>Experience</u>	<u>Number of year/weeks</u>
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Please list any specialized training, current certificates (include expiry dates), or interests below:



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To assist the committee in their preparations, please provide the following information:

1. Indicate which positions you would prefer (this is an opportunity to share with the committee your positions of preference. The committee will consider your preferences when making decisions about summer staff however the committee may offer you a position that is different from your preferences.):

_____ (first choice)
_____ (second choice)
_____ (third choice)

2. Indicate for each choice what you believe best qualifies you for the position. Include special certifications, training, and experiences (use a separate sheet if necessary):

On a separate sheet please the following questions and submit your responses with the completed application form.

1. What are you most looking forward to in a summer at Camp Geddie?
2. What gifts would you bring to the ministry team at Camp Geddie and how would you share those gifts with campers and peers?

References

Please find the reference form at the end of the application package. Provide the names of your two references below. Have your references complete the form and mail to: Camp Geddie Personnel Committee C/O Colleen McPherson, First Presbyterian Church, PO Box 132, Stellarton, NS, B0K 1S0 or via email to coll5658@gmail.com by Feb 10, 2019. One reference must be from someone who is in a position of church leadership and familiar with your spiritual life; and one must be a professional reference (employer, instructor, teacher, or supervisor). Please advise your reference they may be contacted by the Camp Geddie Personnel Committee.

Name _____ Relationship _____ Email Address _____ Phone _____

I hereby give permission to the members of the Camp Geddie Personnel Committee to contact the above references. Signature: _____ Date: _____



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Additional Information for Applicants

- Please review the ministry positions which are available on the website (www.campgeddie.ca)
- Applications must be received by February 10, 2019
- Interviews will be conducted February 22, February 23. You will be contacted to set up an interview time.
- All successful applicants must have a current Police Record Check and Child Abuse Registry.
- Police Record Checks will be required by May 22nd, 2019.
- All successful applicants are responsible to have current First Aid/CPR certification
- Staff Training is mandatory for all staff. There will be 1-2 training weekends. The first training weekend will be May 24-26, 2019.
- Program Director, LIT Directors and Business Administrator will begin working May 15, 2019 and all other staff will begin May 21st, 2019. All staff will finish August 20, 2019.
- All successful applicants will be required to sign a covenant indicating their acceptance of all polices of the camp. These polices include following the Leading with Care Policy of The Presbyterian Church in Canada, and a code of behavior at camp that is in keeping with the teachings of the church. At Camp Geddie, there is a zero tolerance of alcohol, drugs (or any illegal substance) or smoking. The policies of the camp will be taught at Staff Training.
- Staff stipends are as follows:

Program Director	\$5600
LIT Directors	\$5600
Business Administrator	\$5600
Fulltime Staff	\$4788

Please note that a per diem rate as calculated by the Camp Treasurer will be deducted from the stipend of each working day an employee is absent.

Please return completed applications to:

Camp Geddie Personnel Committee C/O Colleen McPherson, First Presbyterian Church, PO Box 132, Stellarton, NS, B0K 1S0 or via email to coll5658@gmail.com



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Reference Form

Applicant's Name: _____

Thank you for providing the Camp Geddie Personnel Committee with a character reference for the above applicant. All information provided will be treated with confidentiality. Please be as informative as possible as your remarks will help the committee to make staffing decisions for the upcoming camping season. We appreciate the help you will give our Personnel Committee by this form.

Please mail the completed reference form to: (by Feb 10th, 2017)

C/O Colleen McPherson
 First Presbyterian Church
 PO Box 132, Stellarton, NS, B0K 1S0
OR send via email to coll5658@gmail.com

1. Please provide for us:

Your name: _____ Position or Title: _____

Address: _____

Email Address: _____ Date: _____

2. Please indicate your opinion of the applicant in reference to the following traits or characteristics:

Trait/Characteristic	Exceptional	Good	Average	Below Average	Poor
Initiative					
Maturity					
Dependability					
Planning and organizing					
Accepts responsibility					
Manages time effectively					
Listening ability					
Attendance/Punctuality					
Ability to work as a team					
Adaptable to change					
Leadership skills					



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3. In what capacity, and for how long, have you been acquainted with the applicant? Do you know her/him well?

4. How, in your experience or estimation, does the applicant relate with peers, elders, younger persons?

5. Is the applicant dependable, faithful in carrying out responsibilities? How does she/he manifest initiative?

6. Do you have any other comments?

Signature