**Position Summary:**

 The duties and responsibilities of the Medical Counsellor focus on the physical and mental well-being of all persons at camp. This includes but is not limited to; storing and administering all camper medication, actively observing the camp, ensuring best practices are being followed to prevent ailments such as heatstroke. The Medical Counselor is the lead first aider in any medical situation or emergency. The Medical Counsellor must be available at all times for camper needs that may arise, this includes residing in the medical cabin. All staff are required to actively participate in all camp activities, attend daily staff meetings and staff bible studies and help maintain the working order of the camp through any additional tasks given by the executive director. All paid summer staff are to reside on site during the camp season. They are expected to go home in between camps (approximately 48 hours off).

**Requirements:**

* Must be 18 years or older, having completed a high school education.
* Minimum 2 years of camp or child/youth work experience.
* Valid driver’s license and being insurable is an asset.
* Criminal Record Check completed May 1st.
* NS Child Abuse Registry completed May 1st.
* Valid Standard First Aid.
* Anaphylaxis Training (available free through allergyaware.ca).
* Mental Health First Aid training is an asset.
* Submit a completed job application and 2 References.
* Submit a Staff Health Form (this will be kept confidentially with the medical counsellor and only looked at in the event of a medical emergency).
* Attend (mandatory) Staff training.
* Attend Leading with Care training and follow Leading with Care policies and procedures.
* Must hold values that align with Camp Geddie:
	+ Camp Geddie is a Christian Camp that is affiliated with the Presbyterian Church in Canada.
	+ Camp Geddie has campers from a diverse background, and we strive to ensure all campers are welcomed and affirmed, regardless of their sex/gender identity, socio-economic status, cultural/ethnic/racial background, religion, family background, etc.
	+ Camp Geddie is an inclusive camp that affirms the gender identity and expression of each camper and staff. Staff must be willing to use campers/staff pronouns and chosen names.
	+ Camp Geddie offers a gender-neutral cabin. While staff will not be required to be in a gender-neutral cabin, they must be respectful of the gender identity/expression of campers/staff.
* Adhere to Christian values and have an ability/willingness to teach about the Bible to campers and staff.
* Be aware of the staff manual and the policies and procedures.
	+ This will be covered in staff training and staff will be given a copy of the staff manual.
* Staff must have a backpack, watch, notebook, water bottle, and Bible during camp season.

**TIME OFF:**

1. Designated time between the closing of one camp until the opening meeting of the following camp. All staff are expected to leave the campsite for time off between camps. Exceptions can be made for staff members who are 18+ and reside outside of Pictou County in discussion with the Executive Director.
2. One period of 45 minutes a day, in consultation with other admin positions.
3. One block of time off (ranging from 4-6 hours) during a camp longer than 4 days in consultation with the Executive director in finding a volunteer medical counsellor replacement.
4. Other times may be designated and mutually agreed upon in consultation with the Executive Director.

**EVALUATION:**

* An evaluation will be provided by the end of the first half of the camping season and at the end of the employment term. An opportunity will be given to discuss each with the Executive Director.
* Less formal evaluations, either written or verbal will take place throughout the summer as the need arises.